

Manage your research product information in the National Science Foundation Public Access Repository (NSF-PAR) with ease and efficiency. The records management capability of NSF-PAR allows you to view and search through your records and edit your records to ensure the quality of information is up to date. These features have been designed to help fulfill NSF's long-standing commitment to clear and open communication of research results.

- Reference the legend and row icons to distinguish between types of research products shown in the products table.
- Filter record results specifically by research product type from the dropdown list.
- Refine record results by querying using the input fields individually or in combination.
- View record details and verify metadata information for each product type.
- Edit your records to ensure your entries are up to date and the quality of data being shared is accurate.

Steps to Manage Your Research Products in the NSF-PAR

- 1 Sign in to Research.gov:
 - Open <u>Research.gov</u>.
 - Click Sign In located at the top right of the screen to enter credentials.
 - On the NSF User Login page, enter your Primary Email Address or NSF ID and Password and click the Sign In button.

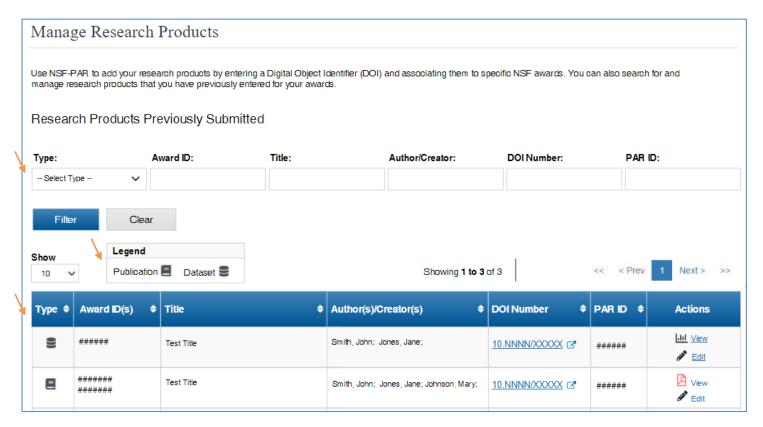


November 2021



2 Click the Manage Research Products link:





November 2021

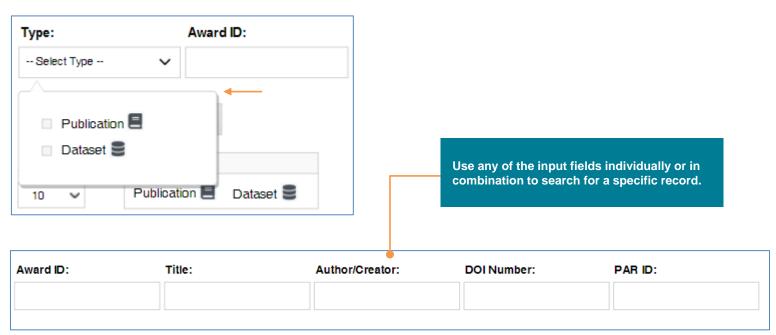


3 Apply available features described below:



• Filter and search your previously submitted research product entries by using the **Type** dropdown.

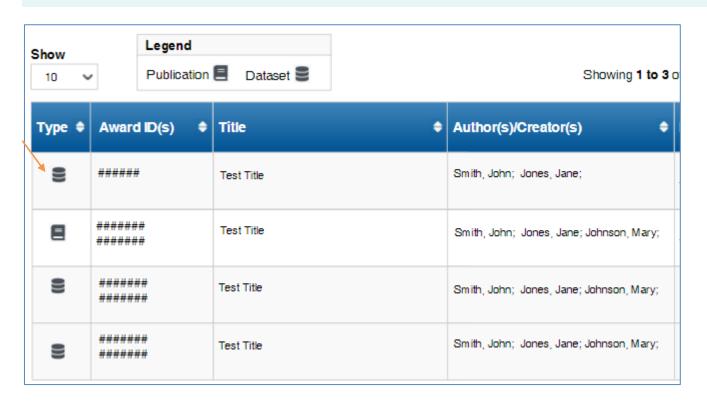








Use the visual icons to quickly identify a specific research product from other recorded product types.





- Use the View link to verify dataset URL and available content.
- Use the **Edit** link to verify and update product metadata information or add additional NSF award IDs.

Author(s)/Creator(s)	DOI Number \$	PAR ID \$	Actions
Smith, John; Jones, Jane;	10.NNNN/XXXXX ♂	#####	<u>Lili</u> <u>View</u> ℰ Edit
Smith, John; Jones, Jane; Johnson, Mary;	10.NNNN/XXXXX ☑	#####	View
Smith, John; Jones, Jane; Johnson, Mary;	10.NNNN/XXXXX 🗷	#####	<u>IIII</u> View ℰ Edit
Smith, John; Jones, Jane; Johnson, Mary;	10.NNNN/XXXXX 🗹	#####	<u>IIII</u> View ℰ Edit





Note: You may add additional NSF award IDs and refresh metadata information.





How Pls and co Pls Manage their Research Products in the NSF PAR



 If you wish, you may print a summary of your research product information by clicking the Print Summary button.



Questions and Helpful Resources

- NSF Help Desk
 IT system-related and technical questions may be directed to the NSF Help Desk at 1-800-381-1532
 (7:00 AM 9:00 PM ET; Monday Friday except federal holidays) or via rgov@nsf.gov.
- Additional training resources are available on the Research.gov <u>About Public Access</u> page. Please also refer the NSF <u>Public Access Initiative</u> for more information.